



2023-24 Grant Application

Grant Application Process

Our Mission: We believe that every child deserves the opportunity to have a happy and fulfilling childhood. Marin Charitable provides grants to non-profit organizations that offer critical support, education and enrichment for middle and high school aged youth in Marin County who have limited opportunities.

Marin Charitable currently provides grants of up to, but not exceeding, \$7,500.

Marin Charitable provides funds to nonprofit organizations with youth-oriented programs or projects pro-actively addressing the needs of middle and high school aged youth (approximate age 11-18), who have limited opportunities and reside in Marin County. Marin Charitable has historically emphasized funding small-budgeted grassroots non-profit programs.

Grant applicants will be evaluated based on the following criteria:

1. Relevance of program to Marin Charitable mission.
2. Capability of applicant to facilitate program.
3. Ability of applicant to ensure children with limited opportunities are receiving grant funds.

Timelines:

July 15th (postmarked or emailed by)	Grant Application Deadline
September – November	In-person grant applicant interviews conducted
January (early)	Grant decisions announced via email
February (early)	Grants awarded at Grant Ceremony

Requirements of grantees upon grant award acceptance:

1. Acknowledge Marin Charitable by name and logo on all marketing and outreach for program for which funds are given.
2. Attend the grant award ceremony - typically in early February.
3. Spend all funds by December 31, 2024, or contact Marin Charitable at grants@marincharitable.org to discuss plan for use of funds.
4. Funds are prohibited from being used other than for middle and high school aged youth (approx. age 11-18) who reside in Marin County.
5. Funds cannot be used toward administrative costs, salaries or consultant fees. Must be used for direct program support, such as instructors (on contract), food, transportation, clothing, program materials.



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Application Guidelines and Instructions

Send complete application packets to:

**Marin Charitable
ATTN: Grants
336 Bon Air Center, Suite 465
Greenbrae, CA 94904
or
Email to: Grants@Marincharitable.org**

Must include the following and be received complete postmarked no later than July 15th:

- I. Cover Sheet
- II. Completed Application
- III. Required Attachments:
 1. Proof of Tax-Exempt Status 501(c)3 letter or explanation of fiscal sponsorship.
 2. The most recent organizational budget for this fiscal year.
 3. The most recent audited financial statement.
 4. A detailed Program budget with breakdown of income and expenses, including other funding received or pending for this program, and specifically how Marin Charitable funds will be used if granted.
- IV. A Progress Report if a grant was received in the previous year.

Questions can be sent to: grants@marincharitable.org



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Marin Charitable accepts grant applications from April 15 through July 15 for grants to be awarded in February of the following calendar year – Grants selected for funding during the 2023-24 application cycle will be awarded in February of 2024.

I. Cover Sheet

Organization Name: _____

Address: _____

Organization website: _____

Executive Director: _____ Phone: _____

Executive Director Email: _____

The best contact information of the individual(s) overseeing the grant/project:

Name: _____

Title: _____

Email: _____ Phone: _____

Brief description of the project for which grant funds would be used (2-3 sentences please):

Number of youth served by proposed grant: _____ Total number served by overall project: _____

Approximate ages of youth served by proposed grant: _____

Percentage of youth served that meet Federal Poverty Level low-income guidelines: _____%

Proposed Project Budget: _____ Organization Budget for current fiscal year: _____

Requested Amount (not to exceed \$7,500): _____

Percentage of Program Budget provided by this grant (based on request amount): _____

Percentage of agency budget provided by this grant (based on request amount): _____



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II. 2023 Grant Application for Grants Awarded in February 2024

1. Name of Organization: _____
2. Organization in existence since: _____. Organization in Marin since: _____
3. Organization’s mission statement:

4. A brief description of the overall work of your organization:

5. An in-depth description of the specific program to be funded. List activities, how program will be managed, how often/how long, where, how many youth served at-a-time, etc:

6. Is this program new or ongoing? If ongoing, how long has it been operating?



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7. Please attach a detailed budget of the specific program to be funded. (Marin Charitable does not fund administrative costs, salaries, or consultant fees.) Attached?: YES NO

8. What measurable impact will be achieved by this grant?

9. How will impact be measured?



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III. Required Attachments

Any application received after the deadline or incomplete will NOT be considered for the 2023-24 granting cycle

1. Proof of Tax-Exempt Status 501(c)3 letter or explanation of fiscal sponsorship.
2. The most recent organizational budget for this fiscal year.
3. The most recent audited financial statement.
4. A detailed Program budget with breakdown of income and expenses, including other funding received or pending for this program, and specifically how Marin Charitable funds will be used if granted.
5. A Progress Report if a grant was received in the previous year.

Requirements of grantees upon grant award acceptance, please sign below that you have read and understand these requirements.

1. Acknowledge Marin Charitable by name and logo on all marketing and outreach for program for which funds are given.
2. Attend the grant award ceremony - typically in early February.
3. Spend all funds by December 31, 2024, or contact Marin Charitable at grants@marincharitable.org to discuss a plan for use of funds.
4. Funds are prohibited from being used other than for middle and high school aged youth (approx. age 11-18) who reside in Marin County.
5. Funds cannot be used toward administrative costs, salaries or consultant fees. Must be used for direct program support, such as instructors (on contract), food, transportation, clothing, and program materials.

I have read and agree to all the above conditions of funding from Marin Charitable, and all components of our request adhere to your funding criteria.

Signature of Applicant: _____ Date: _____

Signature of Board President: _____ Date: _____



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IV. Progress Report (Required if a grant was received in the previous year)

Grant Amount Awarded: \$ _____ Program Name: _____

Name of Organization: _____

Purpose of Grant:

Number of youth served by this grant: _____

Age range of youth served by this grant: _____

Percentage of youth served that meet Federal Poverty Level low-income guidelines: _____%

Please briefly describe how your children are directly benefiting from this grant and explain how your program is progressing. You may submit one additional page if necessary.

What measurable impact was achieved by this grant?

How was impact measured?



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Were project outcomes achieved? YES NO

If not, what changes will be made?

Submit via email to: grants@marincharitable.org - OR - Print out & submit via mail to:
Marin Charitable, ATTN: Grants, 336 Bon Air Center, #465, Greenbrae, CA 94904